Covansys

Weekly Executive Status Report

Project: Statewide Voter Registration System
Project Manager: W. Gary Bush   gbush2@covansys.com
For Weeks Ending: 28-Oct-05
Project Schedule: 241 days used of   336   total project days
                                              72%   of implementation schedule expended

Combined Report - Past three weeks

Project Highlights

The following represent the most important facts about the project as of this status report:

Phase 4 (Software Modification and Testing) Development Progressing
- Final UAT Corrections in process. Pilot rollout designated as an extension of UAT.
- Nicole Papanier is testing all defects and script performance in final UAT processing.
- VK monitoring the defect lists in PCC's Software Planner tool.
- Final letters and notices in work queue. To be delivered in final builds on 10/31 and 11/4.
- Hunterdon County's end-user hardware, now in the QB9 UAT lab, to be installed on 11/15.

Phase 5 (Pilot Implementation) Data To Be Re-Converted
- Three counties went live on 10/24, after several weeks of delays: Mercer, Ocean, and Essex.
- Covansys provided 2 staff per county for the first 3-4 days to support the start-ups.
- The excessive overlap period with legacy data caused the State to request new data pulls for all 3 counties.
- New data pulls to be completed mid-next-week (11/2) with loading by the following week (11/11).
- Counties continue to use the system with the initial data to test the application, at the State's request.

Phase 6 (Staged Rollout and Deployment - Remaining Sites) Assessing Training
- Results of the Pilot Training being assessed, so improvements can be made to curriculum.
- Training Guide in final review for final printing of materials for Rollout counties.
- Application Training for State personnel scheduled for next week.

Business Transition Change Management Plan Underway
- Track 2 training for state employees was re-scheduled for November 1st and 2nd, due to delayed pilot rollout.
- Track 2 training for other counties will begin after the November election and complete by Dec. 15th.
- Training classes for municipal clerks in pilot counties completed. The remaining classes resume the end of November.
- Rollout Support Schedules have been updated to account for Pilot County implementation delay.

Data Conversions Enter Final Phase.
- All 2nd Pull exception reports on-line. Errors being worked by all the counties.
- Re-Pull of final conversions for Mercer, Essex, and Ocean counties underway for Nov. 11th loading.
- Production database will be off-line on Nov. 10th for re-loading process.
- Conversion programs being updated to improve conversion of history and other supporting file loading.

DIA Agency interfaces still being finalized
- AT&T MPLS data line installed. Configuration being completed by MVC and ATS. Test transfers expected next week.
- State is still finalizing the MOU with MVC.

Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P4h	Initiate Training Program	J.Smith	Underway	4-Nov	User Guides in final update review
P4e	Prepare User Manual/documentation	C.Rennie John Smith	Underway	16-Sep	Final printing for municipal training guide underway
P5b	Execute Pilot Implementation Plan - Full Production System	Team	Underway	11-Oct	
P5b	Provide Support	Team	Underway	11-Oct	Teams on-site for 3-4 days
P5b	Begin Installs of Full Rollout Site Workstations and Peripherals	ATS	Completed	11-Oct	All counties installed, except Hunterdon.
P7b1	Prepare External Interface Integration Design Document	GLBush	Completed	16-Sep	Final design now set. Report in final review. Final MOU being negotiated.

Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P5b	Install T-1 data lines to each county's server	ATS	Underway	4-Nov	Final data line scheduled for upgrade (Cape May).
P6a	Review Training and Post Implementation Support Plan	CM / Trng	Underway	8-Nov	
P7a4	Process Data through Conversion Programs	GLBush	Underway	11-Nov	Final Pulls for the three pilots being re-done. Conversion and QA for go-live on 11/11.
P7b2	Conduct Internal Testing (Interface, Integration)	GLBush	Underway	4-Nov	MVC On-line interface scheduled for testing next week

Coming Events
Upcoming Activities
The events listed below are highlights scheduled for the near future of the project.

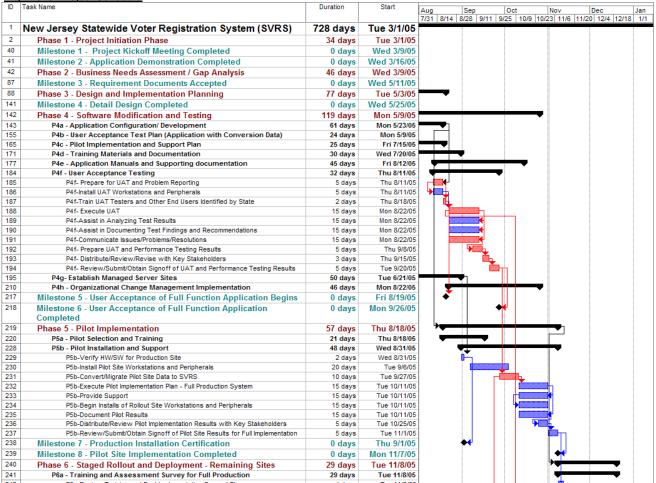| Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Underway	Final Coding efforts and bug-fixes for UAT	30-Jun	14-Nov	
Scheduled	Performance and Load Testing of application & systems	12-Sep	4-Nov	Results expected next week.

Project Scope Changes
The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	30-Jun-05	Large	Cost reduction approved.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Approved	End-user hardware increase above proposal estimates	WG Bush	22-Jul-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Print Servers for each county (21)	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Cost Savings to State by dropping end-user hardware M&S in lieu of ordering additional replacement hardware.	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Server Racks for Mercer and Essex Counties	WG Bush	24-Aug-05	Small	State will purchase this HW through Covansys.
Approved	Additional PC purchases for Missed and Increased Counts to Counties	WG Bush	29-Aug-05	Medium	State will purchase this HW through Covansys.

High Level Project Schedule

ID	Task Name	Duration	Start
1	New Jersey Statewide Voter Registration System (SVRS)	728 days	Tue 3/1/05
2	Phase 1 - Project Initiation Phase	34 days	Tue 3/1/05
40	Milestone 1 - Project Kickoff Meeting Completed	0 days	Wed 3/9/05
41	Milestone 2 - Application Demonstration Completed	0 days	Wed 3/16/05
42	Phase 2 - Business Needs Assessment / Gap Analysis	46 days	Wed 3/9/05
87	Milestone 3 - Requirement Documents Accepted	0 days	Wed 5/11/05
88	Phase 3 - Design and Implementation Planning	77 days	Tue 5/3/05
141	Milestone 4 - Detail Design Completed	0 days	Wed 5/25/05
142	Phase 4 - Software Modification and Testing	119 days	Mon 5/9/05
143	P4a - Application Configuration/ Development	61 days	Mon 5/23/05
155	P4b - User Acceptance Test Plan (Application with Conversion Data)	24 days	Mon 5/9/05
165	P4c - Pilot Implementation and Support Plan	25 days	Fri 7/15/05
171	P4d - Training Materials and Documentation	30 days	Wed 7/20/05
177	P4e - Application Manuals and Supporting documentation	45 days	Fri 8/12/05
184	P4f - User Acceptance Testing	32 days	Thu 8/11/05
185	P4f- Prepare for UAT and Problem Reporting	5 days	Thu 8/11/05
186	P4f-Install UAT Workstations and Peripherals	5 days	Thu 8/11/05
187	P4f-Train UAT Testers and Other End Users Identified by State	2 days	Thu 8/18/05
188	P4f- Execute UAT	15 days	Mon 8/22/05
189	P4f-Assist in Analyzing Test Results	15 days	Mon 8/22/05
190	P4f-Assist in Documenting Test Findings and Recommendations	15 days	Mon 8/22/05
191	P4f-Communicate Issues/Problems/Resolutions	15 days	Mon 8/22/05
192	P4f- Prepare UAT and Performance Testing Results	5 days	Thu 9/8/05
193	P4f- Distribute/Review/Revise with Key Stakeholders	3 days	Thu 9/15/05
194	P4f- Review/Submit/Obtain Signoff of UAT and Performance Testing Results	5 days	Tue 9/20/05
195	P4g- Establish Managed Server Sites	50 days	Tue 6/21/05
210	P4h - Organizational Change Management Implementation	46 days	Mon 8/22/05
217	Milestone 5 - User Acceptance of Full Function Application Begins	0 days	Fri 8/19/05
218	Milestone 6 - User Acceptance of Full Function Application Completed	0 days	Mon 9/26/05
219	Phase 5 - Pilot Implementation	57 days	Thu 8/18/05
220	P5a - Pilot Selection and Training	21 days	Thu 8/18/05
228	P5b - Pilot Installation and Support	48 days	Wed 8/31/05
229	P5b-Verify HW/SW for Production Site	2 days	Wed 8/31/05
230	P5b-Install Pilot Site Workstations and Peripherals	20 days	Tue 9/6/05
231	P5b-Convert/Migrate Pilot Site Data to SVRS	10 days	Tue 9/27/05
232	P5b-Execute Pilot Implementation Plan - Full Production System	15 days	Tue 10/11/05
233	P5b-Provide Support	15 days	Tue 10/11/05
234	P5b-Begin Installs of Rollout Site Workstations and Peripherals	15 days	Tue 10/11/05
235	P5b-Document Pilot Results	15 days	Tue 10/11/05
236	P5b-Distribute/Review Pilot Implementation Results with Key Stakeholders	5 days	Tue 10/25/05
237	P5b-Review/Submit/Obtain Signoff of Pilot Site Results for Full Implementation	5 days	Tue 11/1/05
238	Milestone 7 - Production Installation Certification	0 days	Thu 9/1/05
239	Milestone 8 - Pilot Site Implementation Completed	0 days	Mon 11/7/05
240	Phase 6 - Staged Rollout and Deployment - Remaining Sites	29 days	Tue 11/8/05
241	P6a - Training and Assessment Survey for Full Production	29 days	Tue 11/8/05

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242	P6a-Review Training and Post Implementation Support Plan	4 days	Tue 11/8/05
243	P6a-Training of End Users by Groups	20 days	Mon 11/14/05
244	P6a-Review/Submit/Obtain Signoff of Full Implementation Training Results	5 days	Tue 12/13/05
245	P6b - Full Deployment and Production Implementation Tracking	29 days	Tue 11/8/05
255	Milestone 9 - All Users Trained	0 days	Mon 12/12/05
256	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 12/19/05
257	Phase 7 - Conversion and Interface	197 days	Mon 3/14/05
258	P7a - Data Conversion	197 days	Mon 3/14/05
259	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05
268	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05
277	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05
284	P7a4 - Data Conversion Results Cycle 3	74 days	Tue 9/6/05
285	Pilot Sites	25 days	Tue 9/6/05
286	p7a4 - Collect data from each Pilot data source	12 days	Tue 9/6/05
287	P7a4 - Process Data through Conversion Programs	5 days	Tue 9/27/05
288	P7a4 - Distribute Final Implementation Conversion reports to Pilot source contact person	5 days	Tue 10/4/05
289	Staged Rollout per Site	25 days	Mon 11/14/05
293	P7b - Interface	143 days	Tue 3/15/05
294	P7b1 - External Interface Design Document	48 days	Tue 3/15/05
301	P7b2 Interface testing results document	95 days	Fri 5/20/05
302	P7b2 - External Interface Development	95 days	Fri 5/20/05
303	P7b2-Conduct Internal Testing (Interface, Integration)	25 days	Tue 8/30/05
304	P7b2-Document Internal Testing	20 days	Wed 9/7/05
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	311 days	Tue 10/11/05
330	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Wed 2/1/06
331	Ongoing Project Management	235 days	Tue 3/1/05
411	Comprehensive Full Service Support	260 days	Fri 12/29/06
416	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07